



unimc
UNIVERSITÀ DI MACERATA

MEMORANDUM OF UNDERSTANDING

between

Universidade de São Paulo - Faculdade de Direito - FDUSP (Brazil)

and

University of Macerata (Italy)

The University of Macerata, hereinafter “**UniMC**”, with headquarters in via Crescimbeni nn. 30/32, postcode 62100, Macerata, Italy, represented by its Rector, Prof. John Francis Mc Court, and the Universidade de São Paulo - Faculdade de Direito, hereinafter “**FDUSP**” with headquarter in Largo São Francisco, 95 - Centro, São Paulo - SP, 01005-010, Brasile, represented by its Dean, Prof. Celso Fernandes Campilongo, agree on this Memorandum of Understanding according to the following terms.

Article I - Relevance of the strategy

UniMC and FDUSP agree that this Memorandum is part of the internationalization strategies and the institutional aims of both academic institutions.

The aim, in particular, is to cooperate on specific academic projects, to offer students and staff opportunities to broaden and develop their knowledge through teaching and research exchange with a view to strengthening ties between the two universities through interdisciplinary study and research, through dialogue between different cultural and linguistic traditions, different courses of study, and different methodologies, perspectives.

Article II - Object

The purpose of this Memorandum is to facilitate joint academic international cooperation through one or more of the following activities in a spirit of friendship and mutual understanding. No financial commitments will be made at this point.

The main aims of this memorandum are:

- the promotion of academic exchange and cooperation for scientific research, the sharing of innovative, technological, and socio-economic content and objectives, the exchange of best practices relating to educational and didactic systems in areas of common interest, and the reciprocal participation in national and international academic events, such as conferences, seminars and meetings;
- the enhancement of the individual mobility of professors, researchers, undergraduate, postgraduate and Ph.D. students, and administrative staff for the benefit of international teaching, research, study, and the exchange of know-how and best practices;
- the strengthening of internationalization processes related to teaching, research, and third mission by fostering active scientific and educational cooperation, also by sharing bibliographic resources and academic projects of particular complexity and interest.

Article III - Implementation

Should the implementation of the previous articles require a specific agreement between the parties or the provision of financial resources, the parties shall develop

specific projects and working plans to be formalized in proper Addenda to be formulated and agreed within the terms of this Memorandum.

These Addenda (if applicable) shall specify the details necessary for the implementation of the foreseen activities and each party will financially sustain the related expenses:

- Addendum n. 1: the plan of teaching and training staff mobility activities;
- Addendum n. 2: the plan of student mobility activities.

Article IV - Coordination and monitoring

To coordinate and monitor the jointly agreed activities, each University shall appoint its representative as coordinator pro tempore

UniMC appoints professor Andrea Caligiuri

FDSUSP appoints professor Wagner Menezes.

The two persons appointed shall periodically monitor the outcomes of this Memorandum and will report to their own academic body.

Article V - Intellectual property

The intellectual property rights arising from the activities realized in the framework of this Memorandum belong to the relevant party and/or its author if they are the result of individual activity, to both parties, and/or to their common authors if they are the result of common initiatives. Publications shall mention this origin. For the activities which might produce outcomes with economic effects, the parties shall jointly arrange the property rights and their protection in line with the internal regulations followed by each university.

Article VI - Use of the Logo of Universities

The parties may use the respective institutional logos for the Memorandum related activities and documents under the following conditions:

- a) neither party is authorized to use the name and logo of the other party for advertisement and marketing. The use of the name of the other party to factually mention the collaboration is however authorized;
- b) the use of the logo is specific to the activities of the memorandum and limited to the terms of the same;
- c) the use of the logo cannot damage in any way the good name, image, decorum, or reputation of either party;

Article VII - Resolution of disputes

The parties shall commit themselves to solve any dispute connected to the interpretation or implementation of this Memorandum through negotiation. When a jointly agreed solution cannot be achieved, the disputes shall be submitted to the unappealable decision of a proper arbitration panel composed of three members. Each party shall appoint one member. The two appointed members shall jointly appoint the third member with the role of chairperson.

Article VIII - Coming into force and terms

This memorandum shall be effective from the date of the latest signature below and shall remain in force for five (5) years following this date unless written notice is given by either party. The notice shall take effect three (3) months after the date of notification to the other party. Nevertheless, the activities in progress within the framework of this Memorandum shall not be compromised by the notice and shall be normally concluded. This Memorandum is drafted in the English language and it is legally binding. Each party shall keep one original copy.

Universidade de São Paulo (Brazil)
Law School

Date 29.10.25


Prof. Celso Fernandes Campilongo
Dean

University of Macerata (Italy)

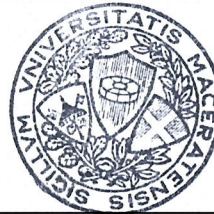
Date 6/10/2025


Prof. John Mc Court
Rector

Stamp:



Stamp:



ADDENDUM n. 1

**PLAN OF MOBILITY ACTIVITIES OF STAFF FOR TEACHING
BETWEEN THE UNIVERSIDADE DE SÃO PAULO - FACULDADE DE DIREITO -
FDUSP (BRAZIL) AND THE UNIVERSITY OF MACERATA (ITALY)**

The institutions named below agree to cooperate to exchange staff for teaching in the context of the Bilateral Agreement.

The development of all activities is subject to the budget availability.

A. Mobility numbers per academic year

| FROM | TO | Subject area code [ISCED] ¹ | Subject area name | Number of staff and mobility periods Staff Mobility for Teaching <i>[total number of staff and total number of days of teaching periods]</i> |
|-------|-------|--|----------------------|--|
| UNIMC | FDUSP | 0420 | Law | 2 teaching staff 1 administrative staff |
| FDUSP | UNIMC | 0420 | Law | 2 teaching staff 1 administrative staff |

**University of São Paulo (Brazil)
Law School**

Prof. Celso Fernandes Campilongo
Dean

Date: 24.02.25

Stamp:

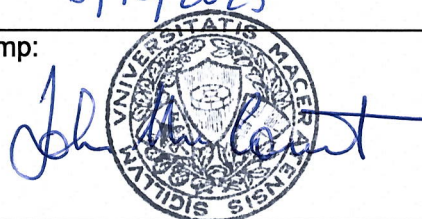


University of Macerata (Italy)

Prof. John Mc Court
Rector

Date: 6/10/2025

Stamp:



¹ You can find the codes here: <http://www.uis.unesco.org/Education/Documents/isced-fields-of-education-training-2013.pdf>

ADDENDUM n. 2

**PLAN OF STUDENTS INDIVIDUAL MOBILITY ACTIVITIES
BETWEEN THE UNIVERSIDADE DE SÃO PAULO - FACULDADE DE DIREITO -
FDUSP (BRAZIL) AND THE UNIVERSITY OF MACERATA (ITALY)**

The institutions named below agree to cooperate for the exchange of students in the context of the Bilateral Agreement.

The development of all activities is subject to budget availability.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Abbreviation | Contact details (email, phone) | Website (eg. of the course catalog) |
|---|---------------------|--|---|
| Università di Macerata | UNIMC | Internationalisation and ERUA Area International Mobility Office Via Pescheria Vecchia n. 8 62100 Macerata – Italy Head of the office: Antonella TIBERI arint.umi@unimc.it Tel. +39 0733 2586040 | University website: http://www.unimc.it Departments website: http://www.unimc.it/it/didattica/dipartimenti Incoming students' website: http://iro.unimc.it/en/students/incoming-students/students-coming-within-international-agreements |
| Faculdade de Direito da Universidade de São Paulo | FDUSP | Universidade de São Paulo Faculdade de Direito Comissão de Cooperação Internacional Fabio Silveira Molina (International Officer) Largo São Francisco, 95 CEP: 01005-010 São Paulo - SP Brasil ccinnfd@usp.br Tel.: +55 11 3111-4099 | University website: http://www.usp.br/internationaloffice/ Law School home page: http://www.direito.usp.br/ Incoming students home page: http://www.direito.usp.br/facudade/ccinnfd/informacoes_ccinnfd_01.php |

B. General Rules

Students shall be selected by their home institution based on their academic excellence. The host institution undertakes to accept the selected candidates.

Students selected shall be subject to all the rules and regulations of the host institution and shall comply with them in the same manner as the regular students thereof.

Health insurance coverage must be arranged by the student in his/her country of origin before his/her arrival at the host institution.

The students involved in the exchange program shall pay the academic fees, if any, at their institution of origin. The remaining expenses (travel, accommodation, etc.) shall be borne by the student. The existence of this Agreement shall not imply any obligation of the institutions to provide financial support.

C. Mobility numbers per academic year

| FROM | TO | Subject area code [ISCED] ² | Subject area name | Study cycle short cycle, 1 st , 2 nd or 3 rd | Total number of Students <i>[please specify also the cycles: e.g. 1 student of 1st cycle; 2 students of 2nd cycle]</i> | Total number of Months for each student |
|-------|-------|--|-------------------|---|---|---|
| UNIMC | FDUSP | 0420 | Law | 1 st , 2 nd or 3 rd | 1 student of 1 st cycle; 1 student of 2 nd cycle; 1 student of 3 rd cycle; | 6 6 6 |
| FDUSP | UNIMC | 0420 | Law | 1 st , 2 nd or 3 rd | 1 student of 1 st cycle; 1 student of 2 nd cycle; 1 student of 3 rd cycle; | 6 6 6 |

D. Recommended language skills

The sending institution, following the agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ³ Student Mobility for Studies |
|-----------------------|---------------------------|---------------------------|--|
| UNIMC | Italian | English (where indicated) | A2 Italian B1 English |

² [ISCED Codes](#)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

| | | | |
|-------|------------|------------------------------|-----------------------------|
| FDUSP | Portuguese | English (where indicated) | A2 Portuguese B1 English |
|-------|------------|------------------------------|-----------------------------|

E. Additional requirements

To be completed if necessary, other requirements may be added on academic or organizational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving, and integrating mobile students and/or staff.

UNIMC:

In case of additional requirements concerning academic, organizational, or other aspects (e.g. students with special needs) please contact the International Mobility Office: arint.umi@unimc.it.

FDUSP:

In case of additional requirements concerning academic, organizational, or other aspects (e.g. students with special needs) please contact the International Mobility Office: ccinnfd@usp.br

F. Calendar

Academic Calendar

| Receiving institution | 1 st semester (fall semester) | Exams of the 1 st semester (fall semester) | 2 nd semester (spring semester) | Exams of the 2 nd semester (spring semester) |
|-----------------------|---|---|---|---|
| UNIMC ⁴ | end of September – middle of January | beginning of January – end of February | beginning of February – end of May | beginning of May – end of July |
| FDUSP | end of February – end of June | June | beginning of August – beginning of December | November |

Applications/information on nominated students must reach the receiving institution by:

| Receiving institution | Autumn term* [month] | Spring term* [month] |
|-----------------------|-------------------------|-------------------------|
| UNIMC | April 30 | October 10 |
| FDUSP | October 15 | May 30 |

* to be adapted in case of a trimester system.

UNIMC

⁴ Please check the specific calendar of each Department on this page <http://iro.unimc.it/en/students/incoming-students/erasmus-incoming-students/erasmus-incoming-students/didactics/academic-calendar>

Partner institutions should send their nominations by email (pls. give the student's first and family name, e-mail, area of studies, and the semester of mobility).

The students accepted will receive a Welcome e-mail and useful information for their future stay at the University of Macerata.

Then the students should apply according to the procedure given on:

<http://www2.unimc.it/cri/studenti-stranieri/foreign-students-coming-within-international-agreements/enrolment-process>.

**Universidade de São Paulo (Brazil)
Law School**

Date

29.10.25

Prof. Celso Fernandes Campilongo
Dean

Stamp:



University of Macerata (Italy)

Date

6/10/2025

Prof. John Mc Court
Rector

Stamp:

